

CORBETT SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING  
Wednesday, June 15, 2011  
High School Board Room/Library

Board approved 7/20/11

The Board of Directors of Corbett School District No. 39, Multnomah County, Oregon, met at Corbett High School Board Room/Library in said district on Wednesday, June 15, 2011 following the Public Hearing of the 2011-12 Budget. The following members were present: Maureen Childs, Chairman; Charlie O'Neil; Bob Buttke; Jeff Aho; Brian James and Todd Mickalson. Board member Mark Hyzer had an excused absence. Also present were: Dr. Randy Trani, Superintendent/Secondary Principal; Robin Lindeen-Blakeley, Deputy Clerk; DeeDee Hanes, Grade School Principal/Special Education Director and Kristy Fogle, Business Manager/CGESD. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

8:03 p.m.

1.0 PRELIMINARY BUSINESS

1.1 Call to Order Maureen Childs – Board Chair,  
called the meeting to order.

1.2 Review and Acceptance of Agenda –Handouts at the meeting for 1.3, 1.6, 3.3, 3.9, 3.10, 10.2 and one page of the agenda was updated (starting with 7.1).

1.3 Approval of Minutes Action Item  
Regular Meeting  
a. May 18, 2011

Charlie O'Neil moved and Bob Buttke seconded:

RESOLUTION NO.140.6-11 - RESOLVED that the Board approved the minutes of the above listed meeting.

The Board voted in favor of the resolution, 6 -0.

1.4 Technical Energy Audit and Project Development Plan Spencer Morgenthau,  
McKinstry

Dr. Trani introduced Spencer Morgenthau, Account Executive for McKinstry, to give an overview of SB 1149 dollars held at MESD, and initial rough energy audit in packet with planned technical energy audit and project development plan proposal. There are six energy auditors pre-approved through the Oregon Department of Energy, McKinstry is one.

Mr. Morgenthau gave the background history about McKinstry. Preliminary analysis scored against ODOE energy use index of BTU's/sq. foot/yr. determined what each of our buildings is consuming. We are \$70-90,000 more than what we should be, one-quarter to one-half wasted energy. This phase is to figure out what the problem is. Older oil boilers may be insufficient, single pane windows, etc. They will be doing full blown audit and offer solutions. Guaranteeing maximum cost and energy savings, to find something that pays for itself. The hope is that energy savings will bring solution for self-funded, better airflow and less mechanical problems.

Maureen Childs asked if you assess the life of solution.

Mr. Morgenthau said that life cycle cost solution over a 20-25 year period of replacement costs. For example, a boiler has to pay for itself in 20 years. Also look at less than 10 years, as well as 30-40-50 year simple paybacks. Every year about \$13,000 allocation of SB1149 dollars, and that program sunsets in 2025. Look at impacts on comfort and learning environment. It is too early to speculate on all. No natural gas access and fuel oil costs are upwards of \$2.60 per gallon. \$3.27 per gallon now, so oil is half of our utility cost. We need to increase inefficiency or put in another system, possibly wood pellets, as carbon emissions better.

Dr. Trani added that we have long-term goals, they guarantee energy savings, not cost. Oil costs usually don't go down.

Todd Mickalson asked about single pane windows, etc. and figuring out waste. If it is outside the mechanical realm, do you have recommendations or other loops?

Mr. Morgenthau said they specialize in mechanical, plumbing, electrical, building contractors, and will offer solutions and pricing and guarantee maximum cost and units of energy savings or McKinstry will pay.

Dr. Trani asked how long the guarantee.

Mr. Morgenthau said could be one year to 20 years depending on computer monitoring. Usually it is one to five years, and then after that verification is up to Corbett SD. After proving the technology works, you find out if it is mechanical or social habits at issue.

- 1.5 Board Chairman Report Maureen Childs  
a. none at this meeting.
- 1.6 Review of Correspondence to Board  
a. Handout of the new CSD contacts/phone list
- 1.7 Principal / Director Reports  
a. DeeDee Hanes – GS Principal/Special Education Director – School year ended with a great portfolio night, almost all parents attended. Planning people of the Gorge for next school year, so lots of energy over the summer, as some are going to place based gardening with Michelle Dawkins, Intermediate Teacher and Victoria Hubler, Primary Teacher. Thanks to Marguerite Perry and the Grange for allowing the selling of the students' artwork cards at their art fair as well as having our preschool information available. 25 years in the National Scenic area for the Gorge Interpretive Center, and two of our students, Isabel Rickert and Savannah Paul won contests for their work. SPED (Special Education) reorganized for dollar efficiency, so one teacher was laid off. We have one teacher now to manage K-12 as a whole to meet kids' needs. We have speech pathologist-MESD, two aides and teachers doing autism training, so placements will be made accordingly.  
Jeff Aho asked about one teacher for K-12 and the extra load.  
Ms. Hanes said it is an increase in case management, but there will be more teacher aides.  
Dr. Trani added that 28 days are added to teacher/manager contract (on consent agenda).  
Ms. Hanes said it is very paperwork heavy in SPED, for federal regulations, IEP's, etc.  
Jeff Aho asked about functionality, is there specially designed instruction by teacher and then giving aides more responsibility.  
Ms. Hanes answered that aides have always been strongly utilized, more time taken from other areas like recess and lunch room.  
Maureen Childs asked about the response to the preschool.  
Ms. Hanes announced it was good, and very excited about transition to school possibilities, although patchwork for now.  
Todd Mickalson likes that possibility, having his own babies.  
Ms. Hanes said it is good for siblings.
- b. Lori Luna/Derek Jaques, Phil Pearson-MS/HS Assistant Principals- Ms. Luna reported that it was a good end of the school year with Wildhorse and promotion going well. Three eighth grade students delivered speeches at promotion as nominated by their peers. Narrative progress reports mailed, so teachers worked hard. (No A, B, C etc. grading).

Ms. Luna read aloud her experiences since moving here in 1995 so the recap: With the revamping of the middle school program in 2000 in curriculum and best practices, there became one teacher to do self-contained 7th/8<sup>th</sup> grade blends together for two years. Then high school also renewed with focus on academic achievement, which is even important for working in the trades. After 11 years here, she is proud of successes, and still likes to keep improving. This is the best unanimity and across the board backing of administration yet. Middle school students now have three years with one teacher. We don't give up or ship kids out, a committed staff. This summer she is taking four students to Mexico for two weeks while she is getting her studying done for a Masters in Spanish there, they will be studying at a summer program as well.

1.8 Recognition of Board Members

a. Maureen Childs - In her beginnings on the Board, remembers CSD suspended over 300 kids in 7<sup>th</sup>-12<sup>th</sup> grades, and there was far more staff, and far less kids, and far more money than now. CHS posted the lowest scores in math then.

b. Brian James – noted the 2003 exodus of students, about 150. Lots of suspensions, and kids hadn't quite met averages for state assessments. Be proud of your accomplishments.

Randy Trani noted that brevity does not reflect on the work of these two board members. They were both presented with plaques for their service to the board, students and staff of Corbett SD, and thanked for the great part they both had in our successes.

1.9 Certify Election Results

Action Item

Charlie O'Neil moved and Bob Buttke seconded:

**RESOLUTION NO. 141.6-11 – RESOLVED** that the Board certified the results of the May 17, 2011, Special Election of Corbett School District Board as provided by the Multnomah County Elections Office and that the results be entered into the record of the minutes of the Board.

The vote of the Board was 6-0.

2.0 INTRODUCTION AND COMMENTS OF GUESTS AND REPRESENTATIVES

2.1 No audience comments at the meeting.

3.0 FINANCIAL REPORTS / MATTERS

3.1 Adoption of Supplemental Budget

Action Item

Charlie O'Neil moved and Bob Buttke seconded:

**RESOLUTION NO. 142.6-11 – RESOLVED** that the Board adopted the 2010-2011 fiscal year supplemental budget for the General Fund in the amount of \$205,938 and make appropriations for all funds as included in the attachment in the Board packet.

Kristy Fogle said that in May we received over what we planned in the budget. Corbett Charter School (CCS) gets \$45,000 plus (see 3.1 in packet).

Charlie O'Neil asked why in instruction.

The vote of the Board was 6-0 in favor.

3.2 2010-2011 Closing of Fund Balances

Action Item

Charlie O'Neil moved and Bob Buttke seconded:

**RESOLUTION NO. 143.6-11 – RESOLVED** that the Board allowed for the elimination of unnecessary funds and transferred any remaining fund balances into the General Fund as of June 30, 2011 as included in the attachment in the Board packet.

Kristy Fogle noted that several Funds are no longer necessary, so it closes them out and simplifies the books.

The Board voted 6-0 in favor.

3.3 Fund Balances in Accordance with GASB 54

Action Item

Charlie O'Neil moved and Bob Buttke seconded:

**RESOLUTION NO. 144.6-11- RESOLVED** that the Board designated fund balances in accordance with GASB 54 requirements as included in the attachment in the Board packet.

Kristy Fogle spoke to the handout in Board packet and handout at the meeting. Old classification was Reserved or Unreserved, so modifying classification for non-spendable like inventory. Restricted example

is legislated and Committed is specific internally imposed by Board as is Assigned; Unassigned for General Fund only. This is needed by June 30, 2011 for clarity to the public by law.

Kristy Fogle noted one sheet in the Board packet contains 3.4-3.7.

3.4 Adoption of Budget Action Item

Charlie O'Neil moved and Bob Buttke seconded:

RESOLUTION NO. **145.6-11**- RESOLVED that the Board of Directors for Corbett School District No. 39 hereby adopted the budget for 2011-2012 in a total sum of \$10,569,362 including the General Fund budget in the amount of \$8,578,730 and all other fund budgets in the amount of \$1,990,632 now on file in the district administration office. (see attachment in the Board packet)

The Board voted 6-0.

3.5 Making Appropriation Action Item

Charlie O'Neil moved and Bob Buttke seconded:

RESOLUTION NO. **146.6-11**- RESOLVED that for the fiscal year beginning July 1, 2011, the amounts shown in the attachment in the Board packet are hereby appropriated for the purposes indicated within the funds and that the listing is made a matter of these minutes.

3.6 Imposing the Tax Action Item

Charlie O'Neil moved and Bob Buttke seconded:

RESOLUTION NO. **147.6-11** - RESOLVED that the Board of Directors of Corbett School District No. 39 hereby imposed the taxes provided for in the adopted budget at the rate of \$ 4.5941 per thousand of assessed value for operations and the amount for bonds of \$744,681;

The Board voted 6 – 0.

3.7 Categorizing the Tax Action Item

Charlie O'Neil moved and Bob Buttke seconded:

RESOLUTION NO. **148.6-11** – RESOLVED that the Board categorized the tax as follows:

	Education Limitation	Excluded from Limitation
Permanent Rate Tax.....	\$4.5941/\$1000	
Debt Service Levy.....		\$744,681

And that these taxes are hereby imposed and categorized for tax year 2011 -2012 upon the assessed value of all taxable property within the district. (see attachment in the Board packet)

The Board voted 6-0.

3.8 Recommendation – TSCC Action Item

Charlie O'Neil moved and Bob Buttke seconded:

RESOLUTION NO. **149.6-11** – RESOLVED that the Board considered the recommendation from TSCC regarding Expenditures Exceeding Appropriation Authority for the audit year ending June 30, 2010, and makes it a priority to closely monitor funds throughout the year in accordance with ORS 294.435(2).

The Board voted 6-0.

3.9 Report Information Item

Dr. Trani mentioned the one page report with two pink highlights. The first is the Beginning Fund Balance and the second is the Projected Ending Fund Balance, \$342.802, and it will probably be higher. The

Board should be proud of hard decisions made along with layoffs. Fiscal Year to Date on Charter rent/services and other sources like fees, taxes, lunch claims, bills to other schools for SPED. On Expenditures, reviewed (see yellow highlights) and less in Associated Payroll Costs and Purchased Services, because of better HRA bills, but salaries are close. The four page report should be the same except for rounding. Yellow highlights on page one are donations towards the AP (Advanced Placement) program and page four numbers will be moved (\$60,317 to College Board, etc.) or about 2.5% of high school money generated. Note to community, remove barriers to AP. Costs, lots of pressure to pay for Free and Reduced on the Oregon Department of Education (ODE), but if they refuse, could go up to \$5000.00. Page 2, July paychecks to July, and June then still is under reconciliation in August. The one page report makes predictions.

Todd Mickalson wondered why we don't know.

Dr. Trani said it is guesswork on health care and unemployment claims.

### 3.10 Qualified School Construction Bond Program (QSCB) Information Item

Dr. Trani noted two new handouts with corrections that were made to our name and extension dates. We can apply for another extension if necessary until December. The Springdale RFP was given to four architectural firms. Aaron Blake and Peter Finley Fry, consultants, will do initial overview on June 20, with Mark Wilson, Maintenance Supervisor; Gary Law, Springdale School Association; Dr. Trani and 10-12 persons from the four firms to do a walk through Springdale School. The analysis will be done in phases, with phase one at approximately \$8,000, and results for this by July 7. A firm will be chosen at the July Board meeting. The firms asked for seismic upgrades, maybe not cement walls, but have to x-ray and do core samples at about \$1000-\$2000.

Charlie O'Neil moved and Brian James seconded:

#### **4.1 Consent agenda resolution items 150.6-11\*\* through 156.6-11\*\* Action Items**

##### **\*\*9.1 Approve Grade School Principal/K-12 Special Education Director Contract**

**\*\*RESOLUTION NO. 150.6-11\*\***- RESOLVED that the Board approved the contract and proposed salary of \$94,760.00, 220 days for Deanna Hanes, Grade School Principal/ K-12 Special Education Director for 2011-2012.

##### **\*\*9.2 Approve Supervisory/Confidential Contracts**

**\*\*RESOLUTION NO. 151.6-11\*\***- RESOLVED that the Board approved the administrative guidelines and proposed salaries for the Supervisory/Confidential employees for 2011-2012 as listed in the attachment in the board packet.

##### **\*\*9.3 Certified Employee OFLA**

**\*\*RESOLUTION NO. 152.6-11\*\***- RESOLVED that the Board confirmed the OFLA for Dacia Loeng, K-2 Teacher, effective August 23, 2011- October 9, 2011.

##### **\*\*9.4 Job-Sharing Contracts**

**\*\*RESOLUTION NO. 153.6-11\*\*** – RESOLVED that the Board approved the participation of a job-share contract for Victoria Hubler and Dacia Loeng, K-2 Teachers, for 2011-2012.

##### **\*\*9.5 Resignation of Classified Employee**

**\*\*RESOLUTION NO. 154.6-11\*\*** - RESOLVED that the Board confirmed the resignation of John Neighbors, .88 FTE Instructional Aide, for 2011-2012.

##### **\*\*9.6 Additional Days for Confidential/Administrative Employee**

**\*\*RESOLUTION NO. 155.6-11\*\*** – RESOLVED that the Board approved the additional days as necessary in June 2011 (about 22 hours/week) for Business Office Assistant, Debbie Schneider (.55 FTE), effective June 13 through June 30, 2011.

**\*\*9.7** Approve Additional Contract Days for Certified Employee

**\*\*RESOLUTION NO. 156.6-11\*\***- RESOLVED that the Board approved an additional 28 days for Doris Bowman, K-12 Special Education Teacher/General Education Intervention Coordinator, to her contract for 2011-2012.

The vote of the Board was 6 – 0 in favor of Consent Agenda Resolution items 150.6-11 through 156.6-11.

5.0 CURRICULUM

5.1 No information at this time in the meeting.

6.0 STUDENTS

6.1 No information at this time in the meeting.

7.0 TRANSPORTATION, BUILDINGS AND MAINTENANCE

7.1 Selection of Energy Saving Performance Contract Action Item

Charlie O'Neil moved and Brian James seconded:

**RESOLUTION NO. 157.6-11** – RESOLVED that the Board confirmed the McKinstry proposal for work on technical energy audit and project development as presented at this meeting and under the direction of Superintendent Trani and/or his designee.

Dr. Trani said this is paid for out of State dollars as we discussed earlier in the meeting.

The Board voted 6-0 in favor.

8.0 CO-CURRICULAR ACTIVITIES

8.1 Preschool Program Action Item

Charlie O'Neil moved and Brian James seconded:

**RESOLUTION NO. 158.6-11** – RESOLVED that the Board approved the preschool program for three and four year olds effective the 2011-2012 school year, as presented in the documents attached in the Board packet.

Rates are lower than most preschools we called and have included the certified teacher cost. 45 have now expressed interest.

Maureen Childs liked that there are all kinds of choices, half day to full day.

Charlie O'Neil noted that it is not just a program to generate money, but puts additional stress on staff and facility with loss of space, and people doing more to make the school money.

DeeDee Hanes said that trying to provide good quality, with "letter land" probably being used like a fantasy land.

Jeff Aho asked about the high school students being incorporated into the program like the Culinary Arts course.

Possibly a Developmental Psychology course will be investigated by Anthony Young, Secondary Teacher and DeeDee Hanes.

The vote of the Board was 6-0 in favor of resolution no. 158.6-11.

9.0 PERSONNEL

9.1 See 4.1

- 9.2 See 4.1
- 9.3 See 4.1
- 9.4 See 4.1
- 9.5 See 4.1
- 9.6 See 4.1
- 9.7 See 4.1

- 9.8 Vacant Positions Information Item

The district has vacant positions at this time for unpaid Varsity Football Coach and a paid .88 FTE Instructional Aide for the 2011-2012 school year.

#### 10.0 POLICY

- 10.1 Review of Proposed Administrative Regulation Information Item
  - a. Policy KG-AR Regulations Regarding Facility Use – updates attached

Dr. Trani said this incorporates use of outside spaces, parking lots, etc. There is concern on maintenance staff for time and money and suggested changes for Fun Festival donations, may need to pursue down the road.

Todd Mickalson suggested seeing what they come up with.

Charlie O'Neil asked if an unpaid coach can fit district employee definition of number 3. under Rental Expenses or a representative designated by the District.

- 10.2 Proposed Policy Item Action Item

Jeff Aho moved and Bob Buttke seconded:

**RESOLUTION NO.159.6-11 - RESOLVED** that the Board approved as a third reading and adoption proposed policy item "a."

- a. Policy KB – Public Communications Program

Mark Hyzer and Jeff Aho spent time on this policy. A friendly amendment change to the last sentence of the Policy: The "Superintendent" will team with the "Board", administration, and community to develop and maintain a communication program in accordance with the above guidelines."

Dr. Trani will assign committee / group as first step on this policy.

The Board voted 6-0.

Dr. Trani spoke to the handout. June 22 was due date on survey, information was sent out by permit mail. The communications committee is Linda Traxler, Dirk Iwata-Reuyl, Vance Rogers, Reed Mueller, Eliza Miller, Kristie Stafford, Jeremy Towsey-French, Jeff Aho and Administrative team (DeeDee Hanes, Derek Jaques, Phil Pearson, and Lori Luna). Aiming for face to face meeting week of June 20 to review survey results and then set goals and then do online information so no open meeting law issues, may be another mailer or on web. There are 206 surveys and a pile on Dr. Trani's desk, so good response.

#### 11.0 SUPERINTENDENT TRANI'S REPORT

11.1 Dr. Trani presented a slide show about his life and how it has driven us to where we are now at CSD. Six mandatory AP tests, and average CHS student does 12.

12.0 EXECUTIVE SESSION – ORS 192.660...(identify section and item) – none at this meeting.

13.0 ACTION ON PROPOSED OR TABLED MATTERS TO FOLLOW EXECUTIVE SESSION – none at this meeting.

14.0 MATTERS FOR THE GOOD OF THE ORDER

14.1 Brian James – Has been an excellent 10 years, two on Budget committee and eight on Board. He expressed learning a lot from Bob Dunton, Charter School Director/former Superintendent CSD, and now from Dr. Trani, as well as from kids. One of his sons is now in Guam in the Air Force, and he talks about others not knowing how to study, take tests and pass, which ranking requires. He says a lot about Corbett, and is played in the military band in basic training, thanks to Mr. Killgore, Band Teacher. Our techers are allowed to do their best with backing of the administration. Our kids reap benefits and so do CCS kids. Thank you. As a full-time Dad, wish school had more money, so don't know how you've done it, but thanks for what you've taught me.

14.2 Charlie O'Neil spoke about himself, Maureen Childs "Sis", Bob B., Brian, Tim Sommerville over the last 14-15 years. We were here when CSD not good, except CGS, we were a shrinking district. He remembers contentious budget meetings. The biggest thing we've done as a Board is give the administration leadership and support their staff and professional levels. It has given us the best school district, and it will continue as we have seen a successful model. Lots of changes, and wouldn't change anything working with you (Sis) in the last 14 years. Bob Dunton gave us Randy Trani, so thanks for the memories.

14.3 Maureen Childs reflected on her Board tenure 1998-2003 and 2005-2011, now with 27 year old sons and a granddaughter born and living in Corbett. A letter from parents started the momentum back then, and the Board was accused of rubber stamping. We were courageous and hired Bob Dunton as Superintendent, because he cared about kids. The college prep conversation became the overhaul, with a middle school teacher of the year (Lori Luna), and yes the rhetoric about academics. We have a moral obligation to educate kids, and if heart isn't for kids, you've failed. My new career as charter school principal has taken me to the other side, so thanks to Dr. Trani.

#### 15.0 COMING EVENTS

15.1 OSBA Summer Board Conference, **July 15-17, 2011- Bend, OR (Riverhouse Hotel) If interested, please register with Robin.**

15.2 July 20 (if 3<sup>rd</sup> Wednesday of month is still preferred) 2011 Regular Board Meeting, High School Library/Board Room, 7:30 p.m. (Organizational Meeting – Election of Board Officers)

15.3 Annual Appraisal/Review/and Evaluation of Board operational procedures and District Goals – TBD

15.4 Registration for next school year from 9 a.m.-3 p.m. in the Corbett Middle School Commons, as follows:

High School:

Monday - 8/15 Grades 9 - 10

Tuesday - 8/16 Grades 11 - 12

Middle School:

Thursday - 8/18 Grades 6 - 8

Life Touch will be here each day, with retakes on 9/19. CHAMPS, BOOSTERS, and Dorothy Hayden for lunch accounts should also be there.

ID cards WILL NOT be handed out at registration, but will be distributed during the first week of school if all student fees are paid.

16.0 ADJOURNMENT – The Board adjourned at 10:02 p.m.