

CORBETT SCHOOL DISTRICT
REGULAR BOARD MEETING
Wednesday, March 9, 2011
Grade School Board Room/Library
Board approved 5/18/11

The Board of Directors of Corbett School District No. 39, Multnomah County, Oregon, met at Corbett Grade School Building in said district on Wednesday, March 9, 2011, following the Board Work Session. The following members were present: Maureen Childs, Chairman; Charlie O'Neil; Mark Hyzer, Vice Chairman; Bob Buttke; Jeff Aho; Brian James and Todd Mickalson. Also present were: Dr. Randy Trani, Superintendent/Secondary Principal; Robin Lindeen-Blakeley, Deputy Clerk and DeeDee Hanes, Grade School Principal/Special Education Director. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

7:49 p.m.

1.0 PRELIMINARY BUSINESS

1.1 CALL TO ORDER- Maureen Childs – Board Chairman, called the meeting to order.

1.2 Review and Acceptance of Agenda – accepted as written on agenda.

1.3 Approval of Minutes Action Item

Regular Meeting

a. February 16, 2011

Board Workshop

a. February 16, 2011

Charlie O'Neil moved and Brian James seconded:

RESOLUTION NO. **96.3-11** - RESOLVED that the Board approved the minutes of the above listed meeting and workshop.

The vote of the Board was 7-0 in favor.

1.4 Auditor's Report 2009-2010 Gregory Koberlein, MBA
Pauly, Rogers and Co. P.C.
Action Item

Mr. Koberlein stated he had worked on our audit the past couple of years. He spoke in regards to the SAS 114 Letter and the purpose of the audit. They looked at internal controls, pulled samples, and made reasonable assurance that we are in compliance with Oregon minimum standards. Page 1 and 54 of the Financial Report gives an unqualified, clean opinion. Pages 49-57 gives information about the Single Audit required for federal grant funds over \$500,000, and notes about MOE.

Jeff Aho asked if IDEA evaluated in past.

Mr. Koberlein answered this was first time with Single Audit, as the charter grant pushed it over the limit. He noted in other districts, due to lack of funding for MOE, an exception report can be written to the State. Jeff Aho commented there could be valid reasons why we didn't meet.

GASB (Government Accounting Standards Board) 54 financial statements in fund balance accounting, were prepared by the MESD. Page 51 and page 4 of the SAS 114 letter has other ideas for the Board to consider. Please e-mail Mr. Koberlein with any questions.

Mark Hyzer asked about high or low risk.

Greg Koberlein noted that the first year of a Single Audit is always high risk, because more than 50% of grants need to be looked at.

Jeff Aho questioned if last July's Revenue didn't exist.

Dr. Trani qualified this as talking about EFB (Ending Fund Balance) expenditures, which were greater.

Jeff Aho asked if MESD has helped remedy the situation.

Dr. Trani replied yes, more up to date on financials.

Charlie O'Neil moved and Brian James seconded:

RESOLUTION NO.97-3.11- RESOLVED that the Board accepted the 2009-2010 audit report.

The vote of the Board was 7-0.

- 1.5 Board Chairman Report Maureen Childs
a. No information at this time in the meeting.
- 1.6 Review of Correspondence to Board
a. No information at this time in the meeting.
- 1.7 Principal Reports
a. DeeDee Hanes – GS Principal – noted thanks to volunteers for hanging art and thanks to the PTA.
March 15 is the 100th day of school.
Zig Zag Ranger Station is coming on April 2 for a work day as part of the Ecology in Outdoors grant provided through Lowe's and the PTA.
April 6-7 is the PTA sponsored Jogathon.
Teachers are working through their lunches.
Reporting as SPED Director, student services under Special Education Performance Review covers 300 standards and our report noted only five questionable marks and two things to do differently.
Only five children were kept out of school on the final day of immunization deadline requirements February 14. We partner with MESD for that information.
- b. Lori Luna/Derek Jaques, Phil Pearson – MS/HS Assistant Principals

Lori Luna reported the middle school is as usual, fun and productive and having a great year. Renaissance projects being prepared for their Fair to be held March 16 during school. Beach trip on April 20-21 and the students have been studying plants and worms, etc. in preparation. Wildhorse is scheduled earlier this year, May 18-19. The evening of March 8, McMenamins Power Station donated half of their proceeds to CMS to offset the costs of the beach and Wildhorse fieldtrips. As an example of the service projects required of all middle school students, there is one person selling healthy snacks after school for the field trip fund. The Scholastic Book Fair is March 14-17 during the school day and until 4:30 p.m. Phil Pearson reported that prom is scheduled for April 30 at the View Point Inn, at a competitive price with extras. Jessie Layton spearheaded the fundraising, and hopes to raise a \$1000 for the SD. Graduation is 7:00 p.m. on May 30 at New Beginnings. Student, Finn Thorsell, spoke about WorldQuest. He, Cole Ceciliani, Daniel Handy and David Schroth won first in state and go to nationals in Washington, D.C. on April 30 in the global knowledge competition. The theme this year is geography and geopolitical studies. They have been meeting weekly since September to study. They received \$2,000 from the World Affairs Council, but need more money. Student, Chris James, reported about Lego Robotics and his part in working on the manipulator. Jeff Aho's father, Dave, is working with them on design of the machine that goes underwater for the regional competition. They have accomplished the bending and grabbing, and are working on the spinning motion. The machine's objective is to work on sealing an oil well.

2.0 INTRODUCTION AND COMMENTS OF GUESTS AND REPRESENTATIVES

No guests or representatives at this time in the meeting.

3.0 FINANCIAL REPORTS / MATTERS

- 3.1 Report Information Item

Dr. Trani gave handouts of the one-page and four-page reports. The one page is done on the accrual method of accounting like the auditors like to see.

Kristy Fogle, Business Management/CGESD; Heidi Franklin, past PPS Finance Chief now helping at MHCC; Robin Lindeen-Blakeley and Dr. Trani met for about two hours. Ms. Franklin said all the right

questions were asked and there would be no charge for her services for that meeting. Projected Ending Fund Balance - \$60,968, but should save about \$150-\$160,000 savings with cuts in days.

Handout two has cash accounting, showing cash flow problem lag with checking account. There is approximately \$88,000 per month in OEGB and PERS, so the second paycheck in June needs to be moved to July.

The four page report shows the transportation grant adjustment on the first page. Page two has updated rental breakouts, thanks to Kristy Fogle. Highlights show lags in accounting with guesses and estimated expenses up to March 9 and monthly through the end of the year. We have made about a \$6,000 gain on last month. We are investigating OEGB expenses, so taking a closer look at billings, especially for retirees and charges that may not be correct.

Phil Pearson asked if our goal was to save \$150,000 on health care.

Dr. Trani answered yes, VEBA should go up and then peak and come back down, but is not rising too fast.

Jeff Aho asked if there is a fund set aside.

Dr. Trani said that health care cost pool to set aside this year is not going to happen, but are saving for next year, even with healthcare costs going up. It will hopefully insulate us for three to four years. Corbett Charter School wants to partner with us next year on new plans.

There are surprises still questionable with May adjustments, and like last year's reports not accurately reflecting. Kristy Fogle is working on making sure reports are corrected back through October 2010 with journal entries, always readying for audit purposes.

3.2 OSBA Short-term Borrowing Program Series 2011 Information Item

Dr. Trani explained this is an OSBA partnership with lenders like Seattle NW Securities. It is a way for the District to borrow in case of a low or negative Beginning Fund Balance in July. Deadlines are short with information out February 2, due March 7 and we found out about it on March 4. Kristy Fogle did worksheet and sent to SNW Securities. They will tell us terms and dollars, and we can borrow up to 5%. Is this kicking the can down the road to July and how do we pay for that? We may try to do the second June payroll every year in July, with auditors' OK and as long as not illegal. The loan and payback period information is not available yet until our steps are done and community fundraising known.

Todd Mickalson asked about how it is spread over time and does it revolve each year.

Dr. Trani said probably not spread for a long time but probably easier over three years.

Mark Hyzer asked about ramifications for auditors.

Dr. Trani said there shouldn't be ramifications for June to July journal entry accrual accounting and no state law that we're aware of.

Maureen Childs expressed a request to let the Board know.

3.3 2010-2011 Audit Information Item

There will be a 2% increase in billing charges for audit next year (not including Single Audit) and question about going out for Request for Proposal.

Todd Mickalson asked about delays in audit.

Dr. Trani said the RFP is ready to go out with an OK e-mail to Kristy Fogle.

Mark Hyzer asked about cash accounting page showing about \$160,000 short, does it include double payment.

Dr. Trani said yes, it does include the June which might be moved to July.

Mark Hzyer asked about days.

Dr. Trani said yes, still need to cut days as well.

Charlie O'Neil asked if this depends on the May adjustment.

Dr. Trani said could change yes, and could negotiate a payback.

Todd Mickalson asked about proposed days and about snow days.

Dr. Trani said snow days will be negotiated between the District and unions but have different perspectives. There are issues with AP and state testing dates as well as job issues at the end of year for unemployment (no more than five days in a row off) but will be paid for Memorial Day so that counts towards days according to Susan Crumpton, Uniserv Rep. We will cut days before and after if necessary, spreading out over five checks is better than four checks. MESD would need to know by March 15 for March check adjustments. No cutting of personnel at this time, too disruptive. We will negotiate days.

3.4 Shared Services Cooperative for 2011-2012 Information Item

Dr. Trani said that Resolution dollars are a bright spot, as we are currently paying for Kristy Fogle this way. Other districts are transitioning to Infinite Visions software. Bigger districts can absorb, small districts can't absorb the 1% raise. IFAS costs will not be raised next year. Columbia Gorge ESD will move to a different system next year.

**4.1 Consent agenda resolution items **98.3-11 through **106.3-11
Action Items**

Charlie O'Neil moved and Bob Buttke seconded:

****6.1 Tuition for non-resident students attending Corbett SD**

****RESOLUTION NO. 98.3-11** – RESOLVED** that the Board confirmed the charge of \$8,500 per year for non-resident students accepted to Corbett School District without an inter-district transfer or not accepted into Corbett Charter School, effective the 2011-2012 school year.

****9.2 Classified Employee OFLA**

****RESOLUTION NO. 99.3-11** – RESOLVED** that the Board confirmed the OFLA for Caryn Chilton, Instructional Aide, effective 2/16 – 3/2/2011.

****9.3 Contract Renewal Recommendations**

****RESOLUTION NO. 100.3-11** - RESOLVED** that the Board awarded probationary contract teacher status and offered a one-year contract from July 1, 2011 – June 30, 2012 to the teachers listed on the attachment in the Board packet.

****RESOLUTION NO. 101.3-11** – RESOLVED** that the Board awarded two-year contracts from July 1, 2011– June 30, 2013 to the teachers listed on the attachment in the Board packet.

****RESOLUTION NO. 102.3-11** – RESOLVED** that the Board awarded a three-year administrative contract to GS Principal/Special Education Director, DeeDee Hanes from July 1, 2011-June 30, 2014.

****RESOLUTION NO. 103.3-11** – RESOLVED** that the Board offered a one-year initial individual contract to confidential employee Debbie Schneider, .55 FTE Business Office Assistant, from August, 2011– June, 2012.

****RESOLUTION NO. 104.3-11** – RESOLVED** that the Board offered one-year individual contracts to the supervisory/confidential employees from July 1, 2011– June 30, 2012 listed on the attachment in the Board packet.

****9.4 Proposed Position List 2010-2011**

****RESOLUTION NO. 105.3-11** - RESOLVED** that the Board approved the Corbett School District proposed position list for 2011-2012.

****10.2 Proposed Policy Items**

****RESOLUTION NO. 106.3-11** - RESOLVED** that the Board approved as first reading proposed policy items "a- c."

- a. Policy GBK/JFCG/KGC – Tobacco-Free Environment (Version 1)
- b. Policy GDA – Educational Assistants
- c. Policy IKF- Graduation Requirements (Version 1)

The vote of the board was 7-0 in favor of the Consent agenda resolution items 98.3-11** through 106.3-11**.

5.0 CURRICULUM

5.1 Corbett Charter School Agreement / Renegotiation / Renewal Action Item

Charlie O'Neil moved and Bob Buttke seconded:

RESOLUTION NO. **107.3-11**- RESOLVED that the following changes be made to the Charter School Agreement: that Corbett Charter School pay Corbett School District (page 35 -36) according to contract addendum effective July 1, 2011; and that the Corbett Charter School's present term of agreement of three years from March 1, 2009 through August 14, 2012, be extended to August 14, 2014 and renewable by the sponsoring boards of education by March 1, 2014.

Dr. Trani gave two handouts to the Board regarding 2011-2012 Fund Analysis with current agreement and one with new agreement. Handout one estimated for 37 seniors this year about \$60,000 with a change in 5-10 ADMw to estimate for 30 students next year, about \$40,000. Using ODE's new number of \$5.557 billion, that is \$15,000 less than this year. At \$5.7 billion budget would be \$5,880 per kid or about \$140,000 total. About -\$648,000 or if estimates don't change, down about-\$748,000. Raises negotiated for certificated at 2% and 3% for classified employees next year. We're guessing 12% increase in insurance rates and other increases of 8% (like gas prices \$5/gallon). Handout two has number of students on campus as 599 District and 460 Charter. This would increase SSF, rent because of three more spaces and Purchased Services so increased pay to the Corbett Charter School with more kids, and an estimate of about -\$452,000. Corbett Charter School Ending Fund Balance would be increased, so more money to us. Parking lot will still be crowded.

Todd Mickalson asked about the difference between the two ending negative numbers.

Dr. Trani answered about \$650,000 or \$330,000 problem depending on Ending Fund Balance and Beginning Fund Balance. It comes down to teachers and Revenue ideas.

Charlie O'Neil asked if ADMr and ADMw are codified.

Dr. Trani answered they are gentlemen's agreements but based on funding levels. Our small high school adjustment went up because of separation to CCS. \$60,000 boost by renaming it.

Charlie O'Neil surmised this would be an argument for keeping two separate entities instead of one charter school.

Todd Mickalson had questions about information in his meeting with Dr. Trani yesterday.

Dr. Trani said we would attack the -\$450,000 with athletics pay to play, as he has spoken to Boosters. We pay for Athletic Director, referees and travel. We are looking at \$275 per sport, or \$200 if Boosters pay for referees. \$80,000 to \$100,000, with about \$20,000 increase in pay to play. Other Revenue, about \$50,000 for all day kindergarten (assuming 20 students for four days per week, \$500 per month), two non-classroom positions to be cut or about \$125,000. High School students may have early childhood class to help with \$60,000 for Early Childhood Program teacher, and assuming donations of \$50,000-\$100,000.

Charlie O'Neil asked if \$750,000 would be pure teacher cuts.

Corbett Charter School has received \$2500 as of today in donations.

Jeff Aho asked if no one on Board wants to put this off. Dr. Trani has been comprehensive with two executive sessions, but first time out in the community and wants to hear more about this three year contract with extension of two years. Out of district equal in-district advantages and disadvantages. Don't feel comfortable with conversations, and still in phase two of donations. Understand brevity now, so important and sensitive, expectation for community and partnership goes two ways, and want to be better. Charlie O'Neil said time is of the essence. Time for school consideration for next year's parents as they are valued and wanted in Corbett, with ramifications to District if not. We've talked about it extensively over the last three months. Professionalism of Corbett Charter School is not in question. 12 to 13 years ago 60 kids were leaving the district. Now it is running positively, rated nationally with the best middle school in the state and one of the best high schools, under the same administration that runs CCS now. He qualified it saying he has lived in the district in the up and down times. Dr. Trani wrote in his book that 1200 is optimum number of students by his analysis, but the Board still believes in Dr. Trani and knowing kids year after year.

Todd Mickalson asked the CSD Board "who do we want to send a message to?" Corbett School District's numbers for first time in meeting with Dr. Trani yesterday and want CCS to feel welcome here, as he is

involved in coaching both sets of kids. CCS is not going away. Do we need to expand numbers, or give kick in butt for donations maybe?

Maureen Childs reminded all about the community forum in January and CCS parents. Nobody wants cuts, we have supported CCS. She has heard from the community and will continue to do what's best for the kids. We need to step up so all of our kids have the least impact.

Charlie O'Neil wondered if -\$750,000 or -\$450,000, do we want class sizes as now or 45-50 kids which is unacceptable. We're not planning on donations. Our Board consciously made decision for CCS kids in our community.

Jeff Aho said decision as good today as next week? Reference made that we don't care. He maintained that wasn't his opinion, but need time in adding to students.

Maureen Childs mentioned the motion on the floor.

Bob Buttke added that we had two executive sessions and Dr. Trani was given the OK to negotiate.

Jeff Aho noted closed door decision that could be partnership.

Brian James said conversation not deliberation.

Todd Mickalson said motion made before discussion.

Dr. Trani spoke about messages in all directions, new agreement is right way to go now. We won't survive any other way financially. Don't foresee huge change in dollars in one week, so don't think it changes our decision, but we can wait a week as well for vote.

Todd Mickalson said if we delay, we are not making agreement renewal.

Maureen Childs said we can't predict and it's risky.

Mark Hyzer stated the community has had opportunity to express views on charter class sizes, paying fair share, and fixing lots of issues from the original agreement. It's been a learning curve, no down side other than more traffic.

Brian James noted that students from day to day don't see the differences between CCS and CS. From inter-district to charter, even with cuts, kids don't see the difference, so that's what scenarios are about.

Dr. Trani is doing everything in his power to keep kids welcome here and not stressed. Keeping good learning environment, and not letting our kids down. The informational meeting showed this can work.

The issue is with the State not funding and the downward spiral. Methods with dollars and agreements to work for all changes, information changes daily, the Governor is in charge, so we work with what we have. CCS makes it easier.

The vote of the Board was 5 -2 on Resolution No. 107.3-11; Jeff Aho and Todd Mickalson opposed.

STUDENTS

6.1 See 4.1

7.0 TRANSPORTATION, BUILDINGS AND MAINTENANCE

7.1 Springdale School Board Subcommittee Information Item

Charlie O'Neil noted not a lot to report. SSCA has been in touch with Peter Fry with response on conditions for \$6,000 and hope that before May we'll have a better picture.

Bob Buttke added that we need discussion before spending money.

7.2 Springdale School (SSCA & CSD) draft MOU Information Item

Dr. Trani spoke to Brian Reeder at ODE regarding the QSB loan parameters and would have six months from the end of May to start spending money and three years to spend total.

Dr. Trani talked with Gary Law and the legal relationship changed under 2.1 as can't occupy inside the building.

Bob Buttke asked if we are voting.

Both Bob Buttke and Mark Hyzer had concerns on 2.2. (suggestion to take off last sentence in this section)

Mark Hyzer agreed there would need to be changes for both in order to sign off.

Todd Mickalson asked about repairs and maintenance and inspections.

Dr. Trani answered that Mr. Law does a once a month and Mark Wilson, Maintenance Supervisor, does weekly inspections.

8.0 CO-CURRICULAR ACTIVITIES

8.1 Corbett Booster Club (CARDS) Information Item

Chris Detherage, CARDS President, reported that Red & Black dinner on March 12, with sold out tickets for 320 people and 250 auction items. Goal was 304 tickets sold. There are lots of kids out for spring sports.

Todd Mickalson asked if Corbett Youth Sports has done softball and baseball signups.

9.0 PERSONNEL

9.1 Vacant Position Information Item

The district has a vacant position (unpaid) at this time for varsity track coach.

9.2 See 4.1

9.3 See 4.1

9.4 See 4.1

9.5 Superintendent's Contract Information Item

Chairman Childs and Mark Hyzer will meet with Randy Trani regarding his contract.

9.6 MOU Between the Corbett Association of Classified Employees and the Corbett School District for Sick Leave Bank Action Item

Charlie O'Neil moved and Bob Buttke seconded:

RESOLUTION NO. **108.3-11** – RESOLVED that the Board approved the MOU Between the Corbett Association of Classified Employees and the Corbett School District for Sick Leave Bank effective July 1, 2010 – June 30, 2012.

Dr. Trani noted that renewal had not been done yet and one employee needs to use sick bank. MOU had lapsed and bank has to replenish hours. We won't be hiring a substitute. Employees can donate sick hours without cost.

The vote of the Board was 7 – 0 in favor of the resolution.

10.0 POLICY

10.1 Proposed Policy Item Action Item

a. Policy GBLA –Disclosure of Information

Mark Hyzer moved and Charlie O'Neil seconded:

RESOLUTION NO. **109.3-11** – RESOLVED that the Board approved the third reading and adoption on Proposed Policy Item "a".

The vote of the Board was 7 – 0 in favor.

10.2 See 4.1

10.3 Review of Proposed Administrative Regulation Information Item

a. Policy KG-AR Regulations Regarding Facility Use

Dr. Trani suggested it time to update this policy and cut our losses on facility use rental.

11.0 SUPERINTENDENT TRANI'S REPORT

11.1 Community Information Night (tentative March 30) Information Item

This date is OK with Michelle Dawkins and Dirk Iwata-Reuyl, so will be scheduled and maybe a hat will be passed. Dr. Trani also available to do another meeting the week of March 14.

11.2

Students/Financial:

Dr. Trani spoke about a legislative bill in front of the House to pay for AP exams where students have passed with a 3, 4 or 5 score. This would pay for itself if so and generate Revenue. ODE is arguing about paying for Free and Reduced lunch students' AP exams. Our students have taken 95% of state tests and are also eating away at 11th grade passing rates. The 9th graders most likely will have the highest scores of our 9th-11th graders.

Daycare/Pre-School could be in staff room of the grade school. Lori Luna did research. ODE has no oversight regarding regulations. Could be a potential Revenue stream in the public sector to expand our portfolio dollars and next year could be pilot program. We can offer with qualified people and at cheaper price and maybe an option for Springdale School.

Todd Mickalson asked about the class scenario for students.

Dr. Trani said Newberg HS has a pregnant and parenting focus for skills with high school credit. They also teach abstinence program and early childhood education.

Lori Luna added it would be best practices.

Dr. Trani also will look at the math.

Todd Mickalson asked if we could potentially keep employee and make money.

Jeff Aho mentioned giving newer students a taste of kindergarten and staff childcare options.

12.0 EXECUTIVE SESSION – ORS 192.660...(identify section and item) – none at this meeting.

13.0 ACTION ON PROPOSED OR TABLED MATTERS TO FOLLOW EXECUTIVE SESSION – none at this meeting.

14.0 MATTERS FOR THE GOOD OF THE ORDER

14.1 Brian James thanked the community for staying and also coming to the informational meeting. The support for the Red & Black dinner auction was wonderful on March 12.

14.2 Mark Hyzer gave kudos to Dr. Trani for his hard work to keep his finger on every penny and help CCS to solve problem and get all on board. He requests agenda prior to day of meeting.

14.3 Jeff Aho added that it is difficult to process information, so need packets sooner.

15.0 COMING EVENTS

15.1 Sunday, March 13, 2011 – Advance Clocks one hour for Daylight Savings Time

15.2 Thursday, March 17, 2011 – Thursday, last day to file for office in May 17, 2011
Special Election

15.3 Friday March 18- Sunday, March 27, 2011 - Spring Break, No School

15.4 Wednesday, March 30, 2011 – Tentative Community Meeting -eve

15.5 Friday, April 1, 2011 – In-service MS

15.6 Wednesday, April 6, 2011 – Budget Committee Meeting, 7:30 p.m. Grade School
Library/Board Room

15.7 Friday, April 8, 2011 – In-Service GS/MS/HS

15.8 Wednesday, April 20, 2011 – Regular School Board Meeting, 7:30 p.m. Grade
School Library/Board Room

16.0 ADJOURNMENT – The Board adjourned at 10:08 p.m.