

Corbett School District Facilities Steering Committee (FSC)

Agenda

- ▣ Welcome & Introductions (20 minutes)
- ▣ Purpose of Committee (40 minutes)
 - ▣ Proposed Committee Tasks
 - ▣ Committee Member Expectations
 - ▣ Facilitator role
 - ▣ Ground rules
 - ▣ Meeting format
- ▣ Questions and Comments: (30 minutes)
- ▣ Small Group Exercise (25 minutes)
- ▣ Concluding Remarks (5 minutes)

Welcome & Introductions

- Welcome – Superintendent Randy Trani
- Facilitator – Bob Lawrence
- Tell the group your name and your connection to the Corbett community

Purpose of the Facilities Steering Committee

- Timeline – to meet five times over next three months, followed by two community-wide meetings to receive input

Purpose of the Facilities Steering Committee

Proposed Tasks

- Analyze facilities information
- Review district instructional objectives, enrollment projections and building capacities
- Prioritize facilities projects and review facilities costs and possible bond amounts
- Vision the future of Corbett School District
- Plan two public engagement/community meetings and actively participate as facilitators in those meetings
- Make recommendation about a bond to School Board

Purpose of the Facilities Steering Committee

Committee Member Expectations

- Each member has equal voice
- Treat each other and each other's views with respect (allow people to finish sentences, no personal attacks or agendas, there are no dumb questions)
- Take turns recording the information/ideas you produce in small group sessions at the end of each meeting
- Participate in the two community meetings as facilitators of their small group discussions.

Purpose of the Facilities Steering Committee

Facilitator role

- ▣ Allow each participant to speak
- ▣ Provide answers to your questions
- ▣ Produce summary of meetings
- ▣ Keep people on task/track

Purpose of the Facilities Steering Committee

Ground Rules

- Turn off cell phones
- Meetings begin and end on time
- Information can be shared outside the group unless a member asks that it be kept confidential
- Other?

Purpose of the Facilities Steering Committee

Meeting Format

- Meetings will generally begin with a presentation by a subject matter expert(s), followed by a discussion and Q&A. (Handout)
- Each meeting will end with a short small-group exercise that will hopefully help begin to shape consensus for the group, and identify issues or questions that you have that need to be addressed.
- We'll have a "parking lot" for things that need addressing at a later date or for which the group cannot agree.

Questions and Comments

- Record group questions and “parking lot” issues on flip chart to address at subsequent meetings

Small Group Activity

- Move to the table identified on the playing card you received when you came into the room
- Each group has a designated “scribe” to record the groups answer to the questions. Make sure you include differing or dissenting views
- Work in your group to answer questions and record responses.
- At the end, the scribe will summarize each groups’ responses for the larger group

Small Group Activity

- 1) Do you agree with the tasks of this group?
- 2) What do you need to know to accomplish the goals?
- 3) What ideas do you have for most effectively engaging this community in the discussion?

Concluding Remarks

Homework

- ▣ Rommel Report will be e-mailed to you or take a hard copy
- ▣ Bring a copy of your property tax bill with you to the next meeting
- ▣ Leave your playing card, group activity sheet and table tent in the basket by the door
- ▣ Next meeting: Thursday, February 28, 6:00 p.m.
- ▣ Drive Safely!