

Corbett Grade School Reopening On-Site Procedures



As we return to on-site learning, we will need to make a few changes to our procedures to ensure the health and safety of all students and staff.

Transportation:

Students riding a bus will be visually screened by bus drivers at pick-up. Upon arrival at school, they will be screened by a staff member and then proceed to their designated classroom entrances. Students that are symptomatic will be escorted to the care room by a staff member for further evaluation.

See the map below for traffic flow and drop-off/pick-up locations.

Younger siblings follow older siblings' schedules for pick-up and drop-offs.

Please have children exit the side of the car closest to the greeter.

| Times | Zone 1 | Zone 2 |
|-----------------------------------------|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Drop-off at 8:15am Pick-up at 2:25pm | 4/5 - Students in classes of Chiu, Meadows, Oakley, Wallace, Young, and their younger siblings | 4/5 - Students in classes of Chiu, Meadows, Oakley, Wallace, and Young who do NOT have younger siblings |
| Drop-off at 8:20am Pick-up at 2:20pm | 2/3 - Students in classes of Dorr, Lewis, McDermott, and their younger siblings | 2/3 - Students in classes of Layton, Mack, and their younger siblings |
| Drop-off at 8:25am Pick-up at 2:15pm | K/1 - Belesiotis, Childs, Shaw, Tucker, and Wold | |

Drop-Off Procedures:

Please remain in your car for a staff member to greet you and ask you the following questions:

1. Has your student been diagnosed or suspected of having COVID-19?
2. Has your student been in close contact with a positive COVID-19 case?
3. Is your student experiencing: Cough, fever, chills, shortness of breath, difficulty breathing, and/or new loss of taste or smell?

When the screening indicates that a student may be symptomatic, the child will not be accepted into the school and will be sent home with the drop-off parent.

After the questions have been answered, your child(ren) may exit the car and proceed to the exterior door of their classroom. We will have staff helping our youngest students to their classrooms. Students will be greeted by their teacher at the exterior door.

Students in the classes of Wold, Tucker, Shaw, Mack, and Belesiotis will enter through the main doors of the school and be escorted to their classroom by staff.

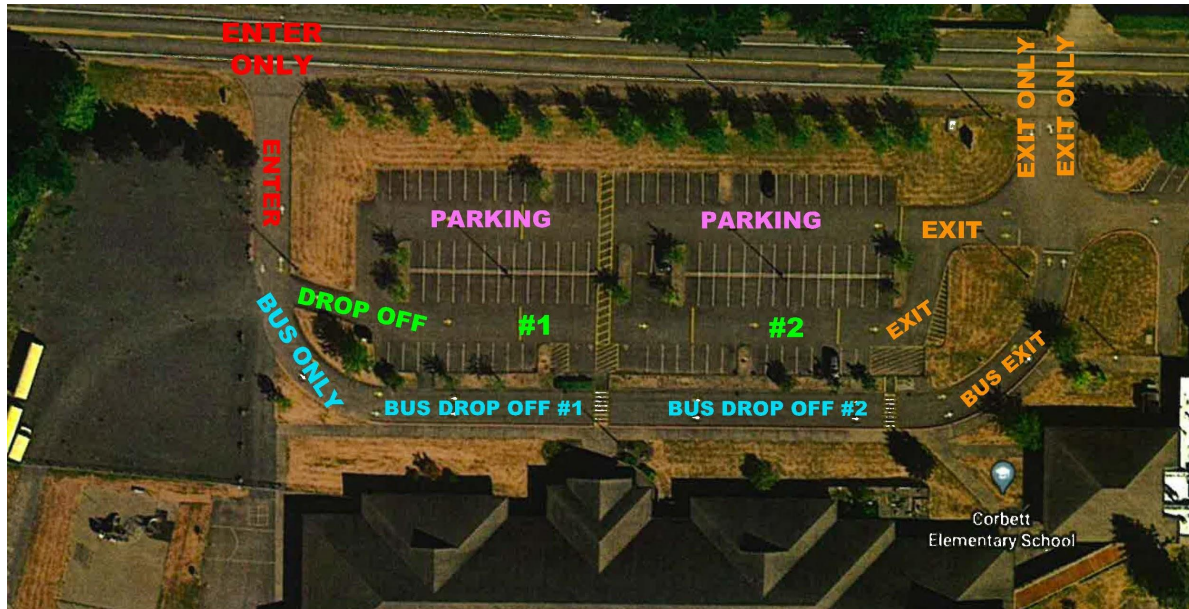
Unfortunately, at this time we are unable to have family members in the building.

Pick-Up Procedures:

Those students being transported by bus will be escorted by a staff member to their assigned bus to ensure students remain physically distanced.

Students being picked up will be escorted to the waiting area in the grade school parking lot by their classroom teacher. As you enter the parking lot, please proceed to your assigned pick-up location, Zone 1 or Zone 2.

Being on time for drop-off and pick-up will be very important. Please have patience with others when picking up and dropping off your child. We strive to do this process as safely and efficiently as possible and may make changes when needed.



In School Processes:

- All classrooms have a displayed sign with human capacity limits based on classroom square footage and maintaining 35 sq. feet for each occupant.
- Students will be using exclusive exterior doors, when possible, to access their classrooms.
- Students will wear a face covering at all times. Face covering breaks will be provided.
- Students not wearing a face covering will be redirected to wear one.
- Throughout the day, students will be expected to maintain a six feet distance from others when possible.
- Each classroom is a cohort and will remain as a single stable cohort for the entirety of the school day.
- The classroom teacher will maintain a daily cohort log and will record any interactions of a cohort with other staff or students.
- Students and staff will sanitize and wash their hands before and after entering their classrooms, bathrooms, the gym, and outdoor areas.

Student Illness:

- Our school nurse will be on-site daily and will support plan implementation.
- All students who become ill at school will remain at school supervised by staff until parents can pick them up in the designated isolation area (i.e., health room).
- Parents need to pick up their student as soon as possible, but no longer than one hour after being contacted by school personnel.
- Staff and students with known or suspected COVID-19 cannot remain at school and should return as directed by our local health authority and/or our school nurse.

Personal Property :

- Due to limited space, each classroom will have a limit on the number of personal items brought into school.
- If personal items are brought to school, they must be labeled prior to entering school, and not shared with other students.
- There will be no Lost and Found.
- Examples of allowable items are as follows: one backpack, one refillable water bottle, lunch and snacks, a spare face covering.

Parents/Visitors/Volunteers:

- Parents/Visitors will be unable to volunteer in the building.
- Adults in schools are limited to essential personnel only.

Snacks and Lunch:

- A morning snack and lunch will be delivered to the classroom.
- Students may bring their own snack or lunch from home.
- Students will eat in their classrooms or outdoors when possible.
- Students will wash their hands or sanitize before and after eating.
- Tables will be sanitized after meals and snacks.

Seating:

- Seats are arranged so that staff and students are at least six feet apart when possible.
- Students are assigned seating so they are in the same seat at all times.

Recesses:

- Students will sanitize their hands before and after recess.
- Students will be given the opportunity to remove their face coverings while outside at recess in a designated area.
- The playground will be sectioned off into four zones. No more than one cohort per zone.
- Each class will have their own equipment for the day and the equipment will be sanitized each evening and between cohorts.
- Playground / Recess activities will be planned to support physical distancing of six feet and to maintain stable cohorts while enjoying social interactions and exercise.

Specials:

- Music will remain online.

Technology:

- Kindergarten and first grade students should not bring their technology devices to school for on-site learning. Please keep the devices at home for off-site learning days.
- 2/3 and 4/5 classrooms should bring their fully-charged device to school for on-site learning. We will have charging stations available, if needed.

Hand Washing and Respiratory Etiquette:

- Staff will provide age appropriate education and reminder for proper hand washing/sanitizing, and physical distancing.
- Students will be instructed and reminded to cover coughs and sneezes with an elbow or a tissue. Tissues should be disposed of and hands washed or sanitized immediately.
- Our building has automatic hand sanitizing stations throughout the building.

Environment:

- When possible, schools will open windows or otherwise ventilate (through HVAC systems) the classroom before students arrive and after students leave, and while students are present if feasible.
- Staff will hold classes and eat outside when weather permits.
- Students will be encouraged to continue to keep their distance while outside.

Transitions/Hallways:

- Teachers will implement established physical distancing guidelines for classrooms and transitions that are consistent across the building.
- Students will be instructed on following physical distancing protocols.
- Time standing in lines will be minimized and students will be distanced six feet apart.
- Transitions will occur utilizing exterior doors as much as is practicable.
- We will have visual reminders throughout the building of maintaining physically distancing.

Restrooms:

- The restrooms will be cleaned multiple times throughout the day.
- Teachers will remind students to sanitize their hands prior to going to the restroom and to wash their hands with soap and water for 20 seconds afterwards.
- Soap will be made available to students and staff in all restrooms.

Materials and Equipment:

- When possible, each student will be issued their own supplies and books to eliminate shared materials.
- Each student will be assigned their own designated materials storage.
- Each classroom will limit sharing of community supplies (e.g., scissors, pencils, etc.). If needed to share, these items will be cleaned frequently.
- Face coverings, hand sanitizer, and tissues will be available for use by students and staff.
- All classroom supplies will be cleaned and sanitized before use by another student or cohort group.